

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for October 23, 2014

Members in attendance-Andrea Haglund (Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Ann Sangster (Asst. Principal), Cathy Witte (Volunteer Service Coordinator), Jen Myers, Jesse Honer, Heather Bushard, Kira Campbell, Susan Boulka, Gail Fessler, Stacy Sullivan, Karen Ferraro, Carlee Carney, Cindy Backlund, Maureen Geraghty, Missy Wisniak, Jessica O'Hanlon

1. Welcome and Introductions

a. Meeting started at 6:37

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the September meeting were reviewed by members in attendance. Motion made to accept the secretary report for September, 2014 meeting made by: Stacy Sullivan second by: Kira Campbell Motion carried.

b. Treasurer Report- Regina Pekarek

- i. Closing bank balances for month ending 9/30/2014
 - 1. Checking \$68,280.65
 - 2. Savings \$100.99
 - 3. Money Market \$7,553.60

c. Walk-a-Thon

- i. **Money raised in our fundraiser this year: \$26,172.58**

d. Asst. Principal Report- Ann Sangster

* **Coyote Cares about Families**, All school assembly on Veteran's Day

* **MAP Testing completed**, results will come home in the next two weeks.

* **Professional Learning Committees**, up and running

* **Jackie Brickman, EnVoy; will be back**. Some teachers will be certified, recertified, and/or become consultant/coaches

d. Volunteer Services Coordinator- Cathy Witte

- i. 1,467 volunteer hours completed this school year
- ii. Apparel Order- Order forms will be in Wednesday folders next week, and will be delivered the first part of December. If you want to see the product, samples will be in the office for 2 weeks.
- iii. KSkillbuilders- 10 volunteers have been trained and will be scheduled to come into the kindergarten classroom each week to help students
- iv. Yearbook Update- yearbook cover contest will be underway soon for 4th and 5th graders. Andover is considering having orders online only this year.
- v. Boxtop Blitz will be in January again this year

- vi. Spring Carnival- A planning committee will be formed soon with a first meeting in mid-November.

3. Old Business

- a. Open Vice Chair position
 - i. Please consider volunteering for this position. Ask a board member if you have any questions
- b. 2014-2015 Budget
 - i. Discussed some of the changes that were made since last months meeting.
 - ii. Motion made to accept the budget as proposed for the 2014-2015 school year made by: Dawn Esselman Second: Heather Bushard Motion carried
 - iii. Technology Focus Project discussion
 - 1. RAZ Kids is not a curriculum that is approved by the district as a “best practice” for a whole group activity or assessment. This will be discussed further and added to Old Business next month.
 - 2. We will be deciding how to break down the technology focus projects in November

4. New Business

- a. Fundraisers
 - i. Book Fair- Susan Boulka
 - 1. Thank you to those involved in making this a wonderful fundraiser for the library
 - 2. Why was there tax this year, when we haven't in the past? Law states that although we are tax exempt, we are not exempt from paying sales tax for products not directly used for our group.
 - ii. Pizza Ranch
 - 1. Every Monday is community night, 100% of tips and a percentage of sales would go to APTCO, looking for a chairperson if/when we were to go forward with this.
 - iii. Santa's Secret Shop
 - 1. Looking for a chairperson for this event
 - 2. Still looking into having vendors come on this day, more research needed
- b. Internal Audit Completed
 - i. meeting notes were handed out at the meeting
- c. By-laws committee
 - i. we are wanting to rewrite the APTCO By-laws. They have been the same since they were created. If you are interested in helping, contact a member of the board
- d. Nurses office donation
 - i. Nurses office is looking for donations of 5T to size 14 pants (elastic/slip on waist) nothing fancy. Looking for boy and girl items. And new underwear in those sizes as well.

Planning for November Meeting. Our next meeting will be Thursday, November 20 at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Motion to adjourn meeting by: Missy Wisniak second: Cindy Backlund at 7:55 pm

Respectfully submitted by Jill Peterson